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# City and County of Denver Careers

## Associate Parks Landscape Planner

 Downtown Denver

Posted 7 Days Ago

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Full time

R0020787

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### About Us



**DENVER**  
THE MILE HIGH CITY

The secret is out: Denver is the nation's top place to live, work, and play. Being the best place to live isn't easy; maintaining such a reputation means we need the best people working for the residents of Denver. People who want to make a difference; people who want to give back; people who want to be at the heart of this city and have a hand in creating our future. When you join us, you will employ your unique skills to do important and meaningful work critical to the success of both your organization and the city as a whole. Be a part of the city that you love. [#WhereDenverWorks](#)

For more information about our hiring process including ADA resources, assessments and testing, pre-employment, and onboarding, click [here](#).

### About Our Job

Associate Parks Landscape Planner positions will coordinate and manager landscape, design and construction projects (including plans, designs and capital construction improvements) for parks, open spaces and parkways under the direction and guidance of higher graded professionals. These positions will have the opportunity to grow and develop from skills in project management and planning from a high-performing team of technical experts while improving the wellness of our community. The primary functions of the position are: delivering capital projects, including supporting and administering project scoping, scheduling, and budgeting, and facilitating site and use analysis, design and graphic production, cost estimating, detail and specification production, construction inspection, and a variety of project communication and reporting duties.

*While the full pay range of this Job Classification is \$59,278 - \$94,845, our target hiring salary for this position is between \$59,278 - \$77,062, depending on education, experience and qualifications.*

Skills to develop and demonstrate:

- Professional level landscape, design and construction project management on small or moderately difficult capital improvement projects or parts of large general park development projects under the direction of higher-level professionals
  - Develop capital project scopes, schedules, project plans, and service contracts for the site design of small projects or parts of large projects and monitors construction projects for compliance with design guidelines,

- requirements, and standards
  - o Supports in the formulation of budgets for projects including planning, design, regulatory, and construction phases
- Meets with contract personnel, citizen/neighborhood groups, and other city staff to gather information, determine stakeholder interests, resolve problems and concerns and answer questions on select department projects.
- Performs field investigations and assessments of new park sites and/or existing park facilities to determine conditions affecting department needs and prepares project designs and working drawings based on approved budget plans
- Assists with construction field inspections of projects for conformance to approved plans and applicable regulations
- Helps develop department standards for design and construction along with production of details and specifications.
- Receives increasingly difficult or complex work requiring more responsibility as employee gains experience and independence in managing parks landscape planning, design and construction work
- Performs other related duties as assigned

## About You

We are looking for a seasoned design and construction project manager with superior skills in organization, oversight and coordination. Our ideal candidate has a passion for parks and recreation project management with a strong passion and personal satisfaction from projects that directly impact the well-being of Denver's communities.

- Experience with construction documentation, including plans and specification, and construction detailing
- Previous experience with site and planting design for water conservation landscapes
- Prior experience with project management and oversight
- Previous experience planning and design on parks and recreation projects
- Working knowledge of irrigation and water conservation best practices
- Experience with project budgeting and scheduling
  - o Skill and experience with plan production techniques and technology including: AutoCAD, GIS, Adobe Illustrator and graphic production skills, Microsoft Office Suite (Outlook, Excel, Word, Access SketchUp or hand rendering

We realize that your time is valuable, so please do not apply unless you meet the following minimum qualifications:

- Bachelor's Degree in Landscape Architecture, Architecture, Engineering, Planning, or a related field
- One (1) year of professional city planning, landscape planning, regional planning, project management in the related occupational field, or experience creating, drawing, and

rendering urban design project plans and concepts

- One (1) year of the appropriate type and level of experience may be substituted for each required year of post-high school education. Additional appropriate education may be substituted for the minimum experience requirements
- By position, requires a valid Driver's License at the time of application. Licenses and certifications must be kept current as a condition of employment.

## About Everything Else

### Job Profile

CE0372 Parks Landscape Planner Associate

To view the full job profile including position specifications, physical demands, and probationary period, click [here](#).

### Position Type

Unlimited

### Pay Range

Pay Range \$59,278.00 - \$94,845.00

### Agency

Parks and Recreation

### Assessment Requirement

*The City and County of Denver provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, national origin, disability, genetic information, age, or any other status protected under federal, state, and/or local law.*

For information about right to work, click [here](#) for English or [here](#) for Spanish.

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