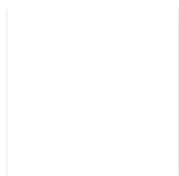


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City and County of Denver Careers

Senior Parks Planner

Downtown Denver

Posted 7 Days Ago

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Full time

R0020335

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About Us



DENVER
THE MILE HIGH CITY

About Our Job

We encourage you to apply as soon as possible because this posting may close without notice. The hiring manager for this position would like all applicants to submit a cover letter that includes why you are interested in this position.

Denver's Parks Planning, Design and Construction Division consists of a team of highly-knowledgeable professionals dedicated to the development and improvement of the City & County of Denver's network of parks, recreation centers, trails, open spaces and parkways. The Division's efforts in planning, design and construction management ensure that Denver's valuable parks and recreation system foster's Denver's development as a world-class city and enriches the lives of Denver's citizens and guests for years to come.

The Senior Parks Planner position will provide direction, oversight and technical expertise in the development, implementation and management of parks planning initiatives to ensure that city, departmental, and division goals are met. This position is part of the growing Parks District Planning team and is an exciting, new opportunity for an experienced and well-rounded planning professional to become an integral force in many significant projects that will positively impact the community for years to come!

While the full pay range of this Job Classification is \$72,414 - \$115,862, our target hiring salary for this position is between \$72,414 - \$94,138, depending on education, experience and qualifications.

Job Responsibilities:

- Leads and manages complex short- to long-range planning projects including management of scope, schedule and budget on assigned projects, including citywide strategic plans, park

The secret is out: Denver is the nation's top place to live, work, and play. Being the best place to live isn't easy; maintaining such a reputation means we need the best people working for the residents of Denver. People who want to make a difference; people who want to give back; people who want to be at the heart of this city and have a hand in creating our future. When you join us, you will employ your unique skills to do important and meaningful work critical to the success of both your organization and the city as a whole. Be a part of the city that you love. **#WhereDenverWorks**

For more information about our hiring process including ADA resources, assessments and testing, pre-employment, and onboarding, click [here](#).

master plans, and smaller park planning projects.

- o Applies best practice planning methodology and subject matter expertise to provide technical guidance and decision-making to assigned projects
- o Exercises sound technical expertise and strong interpersonal and communications skills in the guidance and oversight of complex or controversial matters
- o Prepares planning strategies and initiatives aligned with the mission, vision and values of the department and city
- o Conducts research and analysis to determine the needs of the community and inform strategic responses
- o Oversees and executes procurement process to hire consultants, and coordinates and manages the work of consultants involved in the execution of planning projects
- o Provides timely and accurate reporting on project progress and addresses any project issues in coordination with internal staff or the public
- o Prepares grant applications and manages grants received in support of planning projects
- Builds consensus and support for initiatives and brings stakeholders together who have opposing views and interests to successfully complete planning projects; builds relationships with key community leaders, stakeholders and organizations, by building trust, respect and taking time to truly engage them at the local level
 - o Coordinates and facilitates public participation in multiple stages of project planning through community outreach and engagement, public presentations and meetings
 - o Coordinates and leads public meetings and events throughout Denver, some of which are held in the evening hours or on weekends, and conducts park site visits, as needed
 - o Collaborates with park maintenance operations staff, design and construction staff, and others
 - o Enhances and actively seeks out positive public relations for the department through a positive disposition and constructive engagement
 - o Identifies and fosters potential partnerships between the department and other interest groups, internal and external; cultivates and

supports efforts to secure grants and other project funding

- Serves as key liaison to the department for Councilmembers by providing them regular updates on planning projects and being the main point of contact for planning-related questions and concerns.
- Serves as a key public liaison to the department for residents who have planning-related questions and concerns
- Represents the department in other citywide planning efforts, such as those led by Community Planning and Development, Public Works or Urban Drainage Flood Control District
- Contributes to ongoing annual planning efforts for Capital Improvement Projects (CIP)
- May delegate work to and review the work of the Associate Parks Landscape Planner and/or Interns
- Ensures efficient use of resources and adherence to plans, policies, and standard operating procedures
- Completes intra-departmental design and plans review; makes recommendations on a variety of project initiatives for quality, technical competency, and code compliance

About You

We are looking for a well-rounded, motivated and experienced planning professional with superior relationship-building, communication and organization skills, who enjoys engaging with others. Additionally, the incumbent will need to demonstrate agility, initiative and creative problem-solving skills. This position will require someone who is sensitive to equity considerations and is confident in their ability to handle complex or sensitive situations. Additionally, our ideal candidate will possess the following:

- Master's Degree or higher in Urban Planning, Landscape Architecture, Architecture, and Project Management, or directly related field
- Professional experience performing planning for parks and recreational amenities
- Experience coordinating and implementing all stages of public participation and collaboration in planning and design; experience conducting research and analysis to determine community needs
- Experience working with diverse communities developing trusting, collaborative relationships with key community stakeholders
- AICP Certification
- Proficiency with Adobe Suite
- Bilingual skills (Spanish highly preferred)

We realize your time is valuable so please do not apply unless you have the following minimum qualifications:

- Education requirement: Bachelor's Degree in City or Regional Planning, Architecture, Landscape Architecture, Historic Preservation, Engineering, or a related degree
- Experience Requirement: Five (5) years of professional planning experience
- Education/Experience Equivalency: One (1) year of the appropriate type and level of experience may be substituted

for each required year of post-high school education.

Additional appropriate education may be substituted for the minimum experience requirements.

- License/Certifications: Requires a valid Driver's License at the time of application. Licenses and certifications must be kept current as a condition of employment

About Everything Else

Job Profile

CE0429 City Planner Senior

To view the full job profile including position specifications, physical demands, and probationary period, click [here](#).

Position Type

Unlimited

Pay Range

Pay Range \$72,414.00 - \$115,862.00

Agency

Parks and Recreation

Assessment Requirement

The City and County of Denver provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, national origin, disability, genetic information, age, or any other status protected under federal, state, and/or local law.

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