



Park Planner II / Park Planner III

(Full Time, Exempt)

Position Summary:

Under the supervision of the Planning Manager, this position is responsible for project management including design and planning, preparing construction documents, writing specifications, presenting at public and Board meetings, and overseeing construction and entitlement of specific capital improvements to parks, trails, open spaces, and recreation facilities.

The full job description can be viewed at: <https://careers.ssprd.org/Positions>

Park Planner II Education and/or Experience:

- Graduation from an accredited college with a Bachelor's Degree in landscape architecture, urban planning, engineering, architecture or a closely related field.
- Minimum of two (2) years of professional landscape design, planning or other closely related experience.
- A combination of education and experience may be considered.

Park Planner III Education and/or Experience:

- Graduation from an accredited college with a Bachelor's Degree in landscape architecture, urban planning, engineering, architecture or a closely related field.
- Minimum of four (4) years of professional landscape design, park planning or other closely related experience.
- Experience with managing consultants, construction administration, field inspections, and entitlement processes.
- A combination of education and experience may be considered.

Necessary Knowledge, Skills and Abilities:

- Knowledge of park planning terminology, construction procedures, park development processes and procedures, recreational planning principles, and methods and techniques of land use and environmental and site planning.
- Demonstrated skills in AutoCAD and computer generated graphics.
- Excellent verbal, graphic and written communication skills including developing, facilitating and leading presentations.
- Must be highly motivated and take direction well with excellent interpersonal skills.
- Ability to research, gather, organize and analyze information.
- Ability to provide outstanding customer service and get along with coworkers, patrons, and supervisors.
- Ability to establish and maintain effective working relationships with other employees, government agencies, public officials, consultants, vendors, contractors and the public.
- Ability to work independently and with a team in a fast-paced and high volume environment with emphasis on accuracy and timeliness.

To apply visit our website at <https://careers.ssprd.org/Positions>